



REPLY TO  
ATTENTION OF

**DEPARTMENT OF THE ARMY**  
**INSTALLATION MANAGEMENT AGENCY**  
**UNITED STATES ARMY GARRISON SCHWEINFURT**  
**CMR 457**  
**APO AE 09033**

IMEU-SWF-ZA

MEMORANDUM FOR SEE DISTRUBITION

SUBJECT: Policy Memorandum #1-13, School Attendance

1. References:

a. Department of Defense Directive 1342.6-M, Department of Defense Dependents Schools (DoDDS), 13 Oct 92

b. AR 608-18, The Army Family Advocacy Program, 30 May 06

c. AE Reg. 27-9, Misconduct by Civilians, 18 Apr 06

2. Purpose: To provide guidelines, procedures and responsibilities concerning school attendance of children.

3. Applicability: All Schweinfurt Military Community military and civilian personnel.

4. DoD Directive 1342.6-M requires the Installation Commander to encourage all eligible family members who have not completed high school to attend either Department of Defense Schools (DODDS), or enroll in a regular program of instruction in the local school system, a tuition school, an independent study group by correspondence or a home study program.

5. All school age children in the Schweinfurt Military Community who do not have a high school diploma are expected to attend one of the three DoDDS institutions in the Schweinfurt Military Community, unless they have been suspended or expelled for cause, or are participating in one of the alternative educational programs listed in paragraph 4.

6. Parents will ensure their children attend school regularly. Teachers will monitor school attendance and report unexcused absences to parents through school administrative channels.

7. Sponsors of children who are eligible to attend DoDDS, but enrolled in an alternative program, must report the child's name, age, grade and the name of the alternative form of instruction to their respective Company/Battery/Troop Commander. Commanders will forward the information to the USAG Schweinfurt Commander (ATTN: Schools Officer, 354-6617)

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This Policy Memorandum supersedes Policy Memorandum #1-13, dated 21 Oct 04 and remains in effect until rescinded or superseded.



IMEU-SWF-2A

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8. Enforcement:

a. Failure of a parent to ensure school attendance is considered to be child neglect and misconduct per AR 608-18.

b. I regard truancy by a child as misconduct and as a violation of this policy. School Officials will report violations of this policy to my point of contact (POC) identified below.

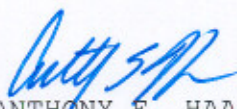
c. The Civilian Misconduct Action Authority (CMAA) may take administrative measures deemed appropriate pursuant to AE Reg. 27-9 for violations of this policy.

9. Sponsors are responsible for ensuring that their family members are aware of this policy.

10. Company/Battery/Troop Commanders will ensure that their Battalion/Squadron Commanders receive a courtesy copy of all correspondence with the School Liaison Officer.

11. The POC for this policy is the Garrison Schools Liaison Officer, Beth Potter, 354-6057/6090.

"Pride, Professionalism, Teamwork"

  
ANTHONY E. HAAGER  
LTC, QM  
Commanding

DISTRIBUTION:

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